

Sno*Drift Marshal Handbook

Marshal Responsibilities

#1 Responsibility is safety for you and anyone at your location.

- If possible, use your vehicle to block the access road / trail at your marshal point. Do not locate in a rally car run-off area.
- Ensure that banner tape at your location is up and maintained.
- Wear your reflective safety vest.
- Stop and talk to everyone who arrives at your location.

Keep everyone in a safe location, which is --

- Behind yellow banner tape.
- Away from rally car run-off areas. No one may be behind red "Danger" tape.
- Behind trees or other large obstacles.
- High on an embankment or hill.
- Away from the outside of a corner.

Do not allow non-rally personnel onto the stage.

- Talk to "locals" and convince them to use another route or to watch the rally.
- If necessary, show them the permission letter(s) allowing control of traffic.
- Most "locals" will understand if they see a rally car pass at speed.
- Direct spectators to safe areas and monitor their actions. Keep them safe.

If unsafe conditions occur that cannot be controlled...

- Communicate with Net Control via radio (if available); they will advise you.
- Communicate with "zero" cars if they have not all passed; they will advise you.
- Advise uncooperative individuals that rally will be stopped if they don't comply.
- As a last resort for uncontrollable, unsafe conditions, signal with both arms crossed above your head.

YOU are in charge at your location.

YOU must establish and maintain control while remaining courteous and professional.

Quick Reference Guide - Marshal Points

ROLE: Marshal	RESPONSIBILITY
• Maintain marshal point control by blocking stage entrance while road is closed • Communicate with spectators/civilians and encourage safe viewing • Ensure safe viewing of event	• Block ALL entry to closed stage road • Ensure spectators in safe locations • NOT responsible for civilian safety - encourage official spectator point viewing • Spectator Marshal: crowd control • Emergency Stage Closure
Pre-Event ❑ Registration Check-In & Equipment pick up (vest, etc.), ARA waiver confirmation	
Marshal Setup ❑ Arrive to Pick Up on time, follow caravan to stage ❑ Vehicle placement - refer to instructions if provided ❑ Block stage entrance in safe position (as directed) ❑ Safety high-vis vest for all volunteers ❑ Banner tape check for full coverage across road, adjustment ❑ Marshal Radio (if applicable) – Place signage and Notify Net Control when in place	
Marshal Operations ❑ Vehicle Schedule: Advance, Safety, STAGE HOT(000, 00, 0, Competitors), Sweep ❑ Road is CLOSED after 000 car passes (refer to authority letter in packet) ❑ DO NOT allow <i>any</i> vehicles to enter the stage when stage is HOT ❑ If visitors arrive to non-Spectator point, kindly notify to move to spectator point ❑ Keep spectators behind YELLOW banner tape, and in safe locations ❑ DO NOT allow <i>anyone</i> behind RED banner tape ❑ Allow Media access if they arrive, access varies by color (Blue/Orange/Red w/ MEDIA logo). ❑ In case of vehicle entering stage while closed: relay to Net Control by Radio if possible and/or display RED SOS Sign from packet only if certain. <i>Last Resort</i> ❑ In case of competitor distress/crash – do NOT assist or allow spectators to assist. Do not display SOS or OK signs, allow competitor to do so. ❑ Road is OPEN only after sweep GREEN LIGHT passes ❑ DO NOT leave position or allow any vehicles on stage/road until GREEN LIGHT sweep has passed (stage may run multiple times)	
Spectator Marshal Operations (Official Spectator Points) ❑ Ensure spectators are in designated areas only ❑ Keep spectators behind YELLOW banner tape, and in safe locations ❑ DO NOT allow <i>anyone</i> behind RED banner tape ❑ Avoid confrontation if possible, emphasize to spectators importance of safety to continue running the stage (stage closed if safety issues are present)	
Stage Shutdown ❑ Cleanup and debanner surrounding area ❑ Return signage/equipment to stage captain or designee	

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NOT responsible for civilian safety beyond marshal point. Encourage spectators to stay at marshal point instead of letting them wonder of into the woods. Safer to keep them there.

Wave down advance or zero cars if they need help with locals or spectators.

Emergency Plan for Course Marshal

These procedures are for both Rally and civilian incidents. Notify Net Control IMMEDIATELY about any incident on a stage road or a transit that affects the rally. Advise Net Control of the nature of the incident. Make notes and be prepared to submit a report on the incident to event officials as soon as possible, prior to the end of the event.

Obtain the following information:

WHERE ARE YOU?

- a. _____ miles from intersection of _____ and _____ OR
b. Stage # _____ Instruction # _____ OR
c. Miles into the stage _____

WHO ARE YOU WITH?

Car # _____ or a civilian vehicle? (Do not cite any names over the air.)
Approximate time of incident: _____

WHAT DO YOU NEED?

Are there injuries? YES / NO

Is Medical needed? YES / NO

Other: _____

Relay this information to Net Control as SOON AS POSSIBLE. You will be advised what to do and may be instructed to wait for an Emergency Services Team. Advise Net Control if you expect to be delayed in completing your assignment or getting to your next assignment and estimate the amount of delay. When you are released to continue with your current assignment, notify Net Control.

Reporting Injuries to Net Control. Under NO Circumstances shall any information on the condition of the injured party(ies) or regarding the progress of Emergency Services crews or vehicles be communicated on the air or to any other person(s) outside of the following procedure.

"Driver and/or Navigator are/is OK."

"Injuries are being reported and medical help is being requested."

- ONLY the above two statements are to be made to anyone asking about what is happening on the stage, regardless of who they are.
- DO NOT attempt to pull injured persons from their vehicle unless there is imminent danger of fire or further life-threatening injuries.
- DO NOT move the vehicle with an injured person still inside.
- To assist an injured person, perform whatever life-saving skills for which you are properly trained. If you have no life-saving skill training, **DO NOT GUESS**. If competitors in inverted/rolled cars are suspended by their seat belts, DO NOT release the belts without providing some means to 'catch' the released weight first.